



Denver Astronomical Society

Minutes of December 08, 2017 E-Board Meeting

Officers Present:

- Ron Hranac - President;
- Lindsey Shaw - Vice President;
- Ed Ladner – Secretary;

Members and Guests:

- Ivan Geisler;
- Hugh Davidson;
- Megan Daniels;

E-Board Trustees Present:

- July Candia;
- Jack Eastman;
- Joe Gafford;
- Sorin;
- Dan Wray,

Excused Absent:

- Mike Nowak – Treasurer
- Brent Blake,
- Zach Gilbert,
- Ed Scholes;

Absent:

Observatory Representative:

- Dr. Bob Stencil (Not attending);

MINUTES:

1. Call to Order at 7:46p.
2. Roll Call
 - 2.1. Certify a quorum (Seven (7) E-Board officers/Members shall constitute a quorum).
 - 2.1.1. Certified quorum of eight (8) board members.
3. Review and approve the previous E-Board meeting minutes (Nov 11, 2017)
 - 3.1. Multiple corrections identified on name spellings.
 - 3.2. **Approved with edits.**
4. Additions to agenda
 - 4.1. External Partnerships Committee. (as 7.3)
 - 4.2. Spring Banquet. (as 6.7)
5. Chamberlin business and DAS Treasurer's report

- 5.1. Chamberlin Observatory business by Dr. Bob.
 - 5.1.1.Nothing major to report from Dr. Bob with the exception of the known Dome rotation issue.
 - 5.1.2.Silent auction support request was made of DAS, and Dr. Bob indicates that 50% of the proceeds of any silent action was to be made back to the university.
 - 5.1.2.1. Discussion on this point.
 - 5.1.2.2. Decision was made to not include the Chamberlin in any silent auction offering, but instead handle it as a charity based outreach.
 - 5.1.3.Fliers at Door for events and schedule.
 - 5.1.3.1. Dr Bob indicates that no hard mounted applications are to occur.
 - 5.1.3.1.1. **ACTION ITEM** Sorin to continue to review available options.
- 5.2. Treasurer’s Report
 - 5.2.1.Treasurer’s accounting statement is provided with the minutes.
 - 5.2.2.Details on 1st Bank Checking account for petty cash.
 - 5.2.3.VNH Stale checks have been identified and remain uncashed.
 - 5.2.4.**ACTION ITEM:** Copies of the VNH scholarship fund need to be retrieved from the VNH committee. – **OUTSTANDING.**
 - 5.2.5.Dena is working on consolidating Membership records, and currently counts 497 members including honorary members.
 - 5.2.5.1. When we exceed 500 members, our bulk mail server “Constant Contact” will increase cost.
 - 5.2.5.2. Members will be reminded to check their Spam folders to ensure that Constant Contact emails may be there.
 - 5.2.6.**ACTION ITEM:** Need to confirm fine print with bank
 - 5.2.7.**ACTION ITEM:** Need to identify signatories for the account.
- 6. Old Business.
 - 6.1. VHN Chair Vacancy
 - 6.1.1.Jeff is not available to continue this role and has not found any takers for the position.
 - 6.1.2.Note will be added to the news letter and put out on the list server.
 - 6.1.3.Megan Daniels (member in attendance) volunteers as chair.
 - 6.1.3.1. **ACTION ITEM:** Lindsey will orient new chair
 - 6.1.3.2. **ACTION ITEM:** Ron H will address Bank signatory needs and assist with the transition of documentation from Jeff.
 - 6.1.3.3. Motion to approve Megan Daniels as the VNH Chair made and seconded
 - 6.1.3.4. Motion carried unanimously.
 - 6.2. SWOT priorities place holder
 - 6.3. DAS Volunteer Shirts
 - 6.3.1.Delayed until after the holidays.
 - 6.3.2.Moving forward in January
 - 6.3.3.Mike will process CC transactions via website.
 - 6.4. Banquet recap
 - 6.4.1.Great banquet was had, with the best service we’ve seen in a while.

- 6.4.2. Additional charge of \$150 was paid for the PA system, although the hotel waived charges for the screen.
- 6.4.3. We committed for 70 to attend, and 61 showed.
- 6.5. Sorin to contact Dr. Bob for discussions about acceptable brochure placements.
- 6.6. Family membership
 - 6.6.1. Reviewed draft language
 - 6.6.2. Reviewed changes to allow email as a distribution mechanism for bylaw changes.
 - 6.6.3. Ron H to post by mail for special meeting to be made on a conference call on Wednesday Dec 27th @ 7p.
 - 6.6.4. **ACTION ITEM:** Ed L will setup the conference call.
- 6.7. Spring banquet
 - 6.7.1. Need to book room soon for the spring banquet.
 - 6.7.2. July will look at other venues for future consideration
 - 6.7.3. Embassy Suites will be booked for Spring Banquet scheduled for on or about Mar 3rd.
 - 6.7.4. Ron H will contact the hotel.
- 7. New Business
 - 7.1. Silent auction Support request
 - 7.1.1. Counter offer with an Outreach at the location of choice. July will handle this as a regular outreach.
 - 7.2. Annual elections
 - 7.2.1. Ivan Geisler has been identified as the Election committee chair for this year.
 - 7.2.2. Notify members of the election chairman by both the list server, and in the monthly general meeting.
 - 7.2.3. January General Meeting will ask for Nominations.
 - 7.3. Adhoc Committee for External Partnerships
 - 7.3.1. SSI committee to coordinate with volunteer opportunities.
 - 7.3.2. Sorin, July, Lindsey, Ed L. have offered to assist.
 - 7.4. Mike Carroll is the January Speaker.
- 8. Next eboard meeting
 - 8.1. Special Meeting Wednesday December 27th @ 7p via conference call.
 - 8.2. Regularly scheduled Friday January 12 @ 7:30pm.
- 9. Adjourn meeting
 - 9.1. Motion to adjourn meeting. Motion seconded.
 - 9.2. Meeting adjourned at 9:14p