MINUTES:

1. Call to Order at 7:30p.
2. Roll Call
   2.1. Certify a quorum (Seven (7) E-Board officers/Members shall constitute a quorum).
      2.1.1. Certified quorum of nine (9) board members.
3. Review and approve the previous E-Board meeting minutes for Aug 3 and Sept 28; deferred
4. Additions to agenda
   4.1. Membership Software chairman designation as 6.1.2
   4.2. Member Inreach as 7.1
   4.3. Adapter for Projector as 7.3

5. Chamberlin business and DAS Treasurer’s report
   5.1. Chamberlin Observatory business by Dr. Bob.
       5.1.1. Email read by President to schedule discussion.
       5.1.1.1. Notify public night teams of recent breakin attempts. Be aware of attempts to enter, or signs of attempted entry.
       5.1.1.2. Discussion of possible charges by DU for use of a additional key for access. added item 7.1 to address.
   5.2. Treasurer’s Report
       No full financials as only a partial month. Softcopy to be sent to secretary.
       5.2.1. Fidelity bond
       5.2.1.1. Questionnaire for a fidelity bond was provided to secretary and president for review. Treasurer will follow up on audit question, if one is to be required.
       5.2.2. Petty cash account recommendations (Scott and Dena) – Tabled
       5.2.3. ATS and IDS membership. – Remains pending

6. Old Business
   6.1. Membership roll out status
       6.1.2. Need president’s message for November email to address this directly
       6.1.3. Follow up items
           6.1.3.1. Membership for non-email members will be mailed out directly
           6.1.3.2. Currently looking for a file repository for existing Yahoo group files.
           6.1.3.3. Looking at support for electronic edition of the Observer
   6.1.4. “Motion to nominate Dena McClung as chairman of the Standing Membership Committee” Jack E. Motioned, Seconded. Carried Unanimously.

6.2. Parks and Recreation follow up on Letter
   6.2.1. Need an office visit to Denver Parks to see what has happened with the letter allowing use of the park.
   6.2.2. One more phone call will be made to follow up on the letter before an office visit will be made.

6.3. Denver Observer
   6.3.1. Survey results read to general board.
   6.3.2. Transition to electronic newsletter format discussed.
   6.3.3. Planning needs to be done for the transition to a completely electronic format (Non-PDF)
   6.3.4. 10-15 paper printouts will be printed from the blog for mailing
   6.3.5. Zach to put together a transition plan
   6.3.6. Question of the Mission; “Who is the audience?”
   6.3.7. Question about what to do for public night handouts.
       6.3.7.1. Quarterly or seasonal handouts?
6.3.7.2. Generic and repeatable handouts for seasons?

6.3.8. Motion “Switch the observer to an electronic format targeting Dec 18 as the last paper version” Ed S. motion, Jack E Second. Open for discussion

6.3.9. Need transition plan from Zach for next meeting.

6.3.10. DAS needs to determine if this new format is to be a Curated or Vanity product.

6.3.11. Tabled for next meeting.

6.4. Holiday Party Update

6.4.1. Speakers list is with Darrell.

6.4.2. Menu options discussed and approved

6.4.3. Set up Meeting in the membership portal @25/person

6.4.4. Total seating at 80 max.

6.4.5. Cut off date needs to be confirmed for meal counts.

6.4.6. Members and guests only for event.

6.4.7. Projector and Screen will be self provided by the club

6.5. 2019 Calendar

6.5.1. No feedback on the calendar

6.5.2. Ready to publish

6.6. Brochures

6.6.1. Brochures will be provided by Mile High Astronomy at no cost to the club. MHA will be noted at the bottom back of the brochure as a sponsor.

6.7. Auction

6.7.1. Scheduled for Saturday Oct 27th

6.7.2. Suggest tease of prime items for the auction.

6.7.3. Send Inventory to Ed L. for tease email

6.7.4. Facebook tease to be done by Ed L.

7. New Business

7.1. Member inreach

7.1.1. Inreach key access is a problem. Dr. Bob suggested additional charges might be incurred to use DU security to open and close the Chamberlin.

7.1.2. There is general disagreement to the prospect of paying more to DU for the use of the Chamberlin above the current payments.

7.1.3. Inreach coordinator will need to ensure that Public night operator is available to open the Chamberlin.

7.2. November General Meeting

7.2.1. Get the word out to the members for the “Show and Tell” on Nov 30th

7.2.2. Send out a blurb in Yahoo and Portal - Ed L. (done 10/20/2018)

7.3. Need adapter for Chamberlin projector

7.3.1. Need adapter for projector from MACs with Thunderbolt only to HDMI, and USB-C. Part number needs to be provided, and order will be made.

8. Next eboard meeting
8.1. Regularly scheduled Friday November 2 @ 7:30pm. This may be canceled due to lack of business.

9. Adjourn meeting
   9.1. Motion to adjourn meeting. Motion seconded.
   9.2. Meeting adjourned at 9:27pm.