



## Denver Astronomical Society

### Minutes of July 6 2018 E-Board Meeting

#### Officers Present:

- Ron Hranac – President

#### E-Board Trustees Present:

- July Candia
- Jack Eastman
- Joe Gafford
- Ed Scholes
- Sorin
- Dan Wray

#### Observatory Representative:

- Dr. Bob Stencil (Absent)

#### Members and Guests:

- Ivan Geisler
- Eileen and Johnny Barela
- Hugh Davidson
- Lisa Judd
- Zach Singer

#### Excused Absent:

- Scott Perrin – Treasurer
- Lindsey Shaw – Vice President
- Ed Ladner – Secretary
- Dena McClung

#### Absent:

- Chris Ubing

#### MINUTES:

1. Call to Order at 7:36p.
2. Roll Call
  - 2.1. Certify a quorum (Seven (7) E-Board officers/Members shall constitute a quorum).
    - 2.1.1. Certified quorum of seven (7) board members.
3. Review and approve the previous E-Board meeting minutes (June 1 2018)
  - 3.1. Changed ‘fiction’ with ‘difficulties’ on 5.1.4.4.
  - 3.2. Define the accounting term “Tie out” - Auditing term to “make sure everything is mathematically correct and everything is internally consistent”. 5.1.4.5
  - 3.3. **Approved with edits.**

4. Additions to agenda
  - 4.1. None
5. Chamberlin business and DAS Treasurer's report
  - 5.1. Chamberlin Observatory business by Dr. Bob.
    - 5.1.1. Email read by President to schedule discussion.
    - 5.1.2. Treasurer's Report
      - 5.1.2.1. Signatures at bank transferred for VNH with the exception of Scott's piece.
    - 5.1.3. Treasurer's report is attached. (Appendix B)
      - 5.1.3.1. June report read by President.
    - 5.1.4. Petty cash account recommendations (Scott and Dena) – Tabled
    - 5.1.5. ATS and IDS membership. – Remains pending
6. Old Business
  - 6.1. Membership management software selection ad hoc committee recommendations
    - 6.1.1. Have met multiples times since last EBoard meeting
    - 6.1.2. Have staged the expected system to be used, and plan to invite EBoard members and other select members to Beta test the site.
    - 6.1.3. Not everything we'd hoped, but everything that we need.
  - 6.2. Possible fall banquet (July C.)
    - 6.2.1. No Update.
  - 6.3. DAS assets: Security and oversight recommendations.
    - 6.3.1. Quote from our insurance carrier does not appear to quote for what we were asking for. This requires clarification with carrier. The policy was for employee malfeasance rather than Bonding for positions.
  - 6.4. Insurance Coverage
    - 6.4.1. Quote for a total of \$2M liability would cost about \$26/year. A \$3M Umbrella policy would be significantly more expensive, and appear to be a seperate policy.
    - 6.4.2. **Moved** "Change to a \$2M liability policy assuming the quoted rate change is correct".  
**Seconded.**
    - 6.4.3. **Carried unanimously**
  - 6.5. DAS and 3rd party businesses (placeholder)
    - 6.5.1. Contact from New Mexico land owner offering property available to DAS members for use. Details to be made available for eboard next meeting. - Ron #3
  - 6.6. SWOT Analysis (placeholder)
  - 6.7. DAS Shirts (July C.)
    - 6.7.1. Problems with the logos. Vector files were not correct format, and could not be read by vendor. Vendor can convert file for additional fee.
    - 6.7.2. Font inside in circle was not likely to render well in embroidery machine.
    - 6.7.3. The file arraignment may need to be changed, or other vendor for silk screen option.
    - 6.7.4. Looking for original source file needs to be found.
    - 6.7.5. Researching supplier change to the same supplier used for the jackets.
  - 6.8. DAS brochure holders for Chamberlin (Sorin)
    - 6.8.1. Still need to discuss with Dr Bob on placement and mounting

6.9. Observatory stickers/Cards for kids - Sorin

6.9.1.No Update

6.9.2.Eileen is getting pre-printed planet stickers from the teacher's stores.

7. New Business

7.1. Loaner Program accessories

7.1.1.Several eyepieces purchased, but we need more, looking for donations.

7.1.2.Looking for soft case for 7 inch MAC. Soft case offers better storage options

7.1.3.Looking at soft cases from Harbour Freight.

7.1.4.Check with Yuri at TEC for that scope design.

7.1.5.Ed S. to get shopping list and a price for next meeting.

7.1.6.**MOTION:** "Approve not to exceed \$150 for the purchase of 2 sets of eyepieces, and not to exceed \$150 for a total of \$300", **Seconded, carried unanimously.**

7.2. 2019 calendar draft (Joe)

7.2.1.Calendar being worked upon in order to resolve conflicts with star parties, and a Lunar eclipse. MLK day follows the eclipse, would we want to do a special open house? Need to review with Dr Bob. Jan 20th 2019 (Sunday) - **ACTION ITEM Joe**

7.2.2.Discussion and review of options for summer picnic.

7.2.3.Moving picnic to July 13th - Almost full moon.

7.3. One-time dark site access for non-members (Darrell)

7.3.1.We think this has already been approved in the past for the dark site committee.

7.3.2.Charging a one-time fee for non-members is requested. Liability remains an issue.

7.3.3.Consensus, Dark site is for Members and Guests primarily around Liability concerns and orientation.

7.4. Subscriptions

7.4.1.Printer (for newsletter) (130/mth), Centurylink (DSL), Quickbooks, Bank charges, paypal fees, Wild Apricot SW fee (currently 25/mth), PO box rental, Storage Unity (1200/yr), Dark site lease, Dark site electric (\$600), Liability insurance (\$900), Sec of State filing (10/yr), Postage for newsletters (20/mth), Awards and Plaques (200-300/yr), ATS, IDS, Open house fliers (\$200 yr), and others discussed on email.

7.4.2.Basis for budget for Scott P.

7.5. Recurring/scheduled payments

7.5.1.(see above)

7.6. Observer survey

7.6.1.Ed L. was to meet with Zach but rescheduled.

7.6.2.What does the membership want?

7.6.3.Zach expresses concern with the speed of information and the lack of the ability of the Observer to keep up with the schedule information. Did not have the information needed at the same time the Observer went to press.

7.6.4.Discussed Purpose of Observer, Public face, internal communications, and education.

7.6.5.Use the list server to generate a list of questions.

7.6.6.We need a membership survey.

7.7. Holiday Party

7.7.1. Need to plan 6 months in advance

7.7.2. We like the existing venue (Embassy Suites)

7.7.3. **ACTION ITEM:** Ed S. will check with venue for dates.

7.7.4. Looking at Dec 22 as first choice, followed by 9 or 16th. Calendar shows Dec 22nd.

8. Next eboard meeting

8.1. Regularly scheduled Friday August 3 @ 7:30pm.

9. Adjourn meeting

9.1. Motion to adjourn meeting. Motion seconded.

9.2. Meeting adjourned at 9:06pm.